



Student Move-Out Checklist

8-Step Timeline • Dorm & Apartment Edition

(877) 269-6461

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Student Name:

School / University:

Move-Out Date:

Step 1 8 Weeks to Move-Out

- Check school's move-out dates
- Research storage options
- Decide what to store
- Discuss storage with roommates
- Ask parents if they will fly in

Step 3 2 Weeks to Move-Out

- Pack off-season clothes & decor
- Pack books you're done using
- Use small boxes for heavy items
- Pack boxes to the top**
- Photo electronics & serial numbers
- Create inventory list

Step 5 2-3 Days to Move-Out

- Remove ALL food from fridge**
- Clean spills, sticky residue, odors
- Clean microwave inside & out

⚠️ Dirty fridge = damaged items!

Step 7 Move-Out Day

- Have authorized person if you can't attend
- Keep your phone ON**
- Final sweep: under bed, closets, drawers
- Verify item count matches inventory

Do NOT Store

- Food and perishables
- Liquids (shampoos, cleaners)
- Aerosols and batteries
- Live plants
- Valuables and documents
- Medications

Pro Tips for Parents

- You don't need to fly in
- Book storage early
- Use this checklist together
- Encourage safe packing
- Coordinate storage timing

Last-Minute Checklist

- Confirm pickup date/time
- Unplug mini-fridge
- Remove ALL food/liquids
- Boxes under 50 lbs
- Name on ALL sides
- Keep valuables with you

Questions? Call **(877) 269-6461** or visit

boxngo.com/student-storage/

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full checklist

