



Your Name:

Moving From:

Move Date:

Step 1 4 Weeks Out

- Confirm your move in writing.** Reconfirm the date, time, and details with your mover or container delivery.
- File your change of address.** Submit the USPS change of address and start your address list — bank, job, insurance.
- Set up utilities at both homes.** Schedule electric, gas, water, and internet to start at the new place and stop at the old.
- Keep getting rid of things.** Decide once, and fill a bin every week.

Step 2 3 Weeks Out

- Pack room by room.** Pack everything except daily-use things. Label each box by room and contents, on the side.
- Use up what you can't move.** Eat down the freezer and pantry; finish open cleaning supplies, chemicals, and spray cans.
- Set up a "do not pack" corner.** One spot for what you need to the end and on moving day, so it is not boxed by mistake.
- Keep getting rid of things.** Another room packed, another full bin.

Step 3 2 Weeks Out

- Arrange building access.** Reserve the elevator or dock, get a parking permit, and ask both buildings if they need a certificate of insurance.
- Clear the path for the truck or container.** Open the driveway or street spot. A container needs 8.5 feet wide by 8.5 feet tall.
- Reconfirm care for kids and pets.** Double-check the sitter, friend, or daycare for moving day.
- Keep getting rid of things.** Whatever you are not taking should be gone by now.

The heart of a smart move: don't pay to move what you'd replace for less. Moving everything — even cheap, replaceable furniture — often costs more to haul than to buy new at the other end. Move what is worth moving, and use these two rules:

- **The "get rid of it" rule.** Handle each item once and decide on the spot. Ask: would it cost more to move this than to replace it later? If yes, let it go — especially cheap flat-pack furniture.
- **The "full bin every week" rule.** Put out a full trash or recycle bin every week. If it is not full, you have not gotten rid of enough yet.

